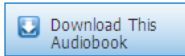




Downloading

If you already have an account, click “**sign in**” on the top of the screen and enter your user name and password. If you don’t have an account, please see the previous section.

To download an audiobook, click on the blue download button.



- Choose the **number of days** you would like to check out the book (up to 21) using the pull-down menu
- click on the yellow **checkout & download** button.

Checkout Period (in days):

Checkout & Download

Cancel

Download Manager

Before downloading the first time, you’ll need to **install** the Download Manager. When you click on download, EBSCO will detect whether or not the software is installed and prompt you to download it if necessary.

- Click **install** and follow the steps to **run** the file
- Indicate whether you will use iTunes or Media Player.



eAudiobooks

Once the Download Manager is installed

After a window telling you that your audiobook was checked out successfully, you’ll be asked to allow your computer to open the Download Manager

- Click **allow** to start the download.
- The download manager will show the transfer in a separate window
- Once complete, click close.
- iPod users will be prompted to connect their device to their computer and the eAudiobook will be downloaded directly to the iPod.
- For other MP3 players, you can transfer files from your ‘My Music’ folder to your device using Windows Media Player or iTunes.

For more information, visit EBSCO’s eAudiobook help page at <http://bit.ly/downloadingaudiobooks>.

Holds

Like any library book, the eAudiobook you’re looking for may be in use by another patron. If your title is already checked out, you can provide an email address and EBSCO will send you an email when the eAudiobook is available. You have 72 hours (3 days) to check out the eAudiobook.

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What are eAudiobooks and how do they work?

eAudiobooks on EBSCOHost are audio books that you can download and play on your:

- PC
- laptop or
- MP3 player / iPod

An eAudiobook can be played until the end of the checkout period. When this period ends, the file “expires” and can no longer be played. It remains on the device until deleted.

The maximum checkout varies depending on the eAudiobook. Some can be checked out for as long as three weeks. You can choose the number of days you would like to check out a title up to the maximum.

Getting Started

Before you can download eAudiobooks you'll need:

- A compatible media player
- An account with EBSCO, our eAudiobook provider

Portable Devices

- Our eAudiobooks are compatible with all Apple devices, including the iPhone, iPad, iPod and iPod Touch. You can also use portable devices that are compatible with Windows Media Player. For a complete list, visit bit.ly/compatiblewmp.
- Please note that while many of the eAudiobooks in the collection are iPod compatible, some are not.

Setting up an Account

Before you can download an eAudiobook, you'll need an account with EBSCOHost. If you already have an account, please proceed to the next section.

To create an account, access EBSCOHost via the Whitby Public Library's web site at:

www.whitbylibrary.on.ca

- Click on **Research > Books & Literature**.
- Click on **eAudiobooks from EBSCOHost** and enter your **library card number**
- Click on “**sign in**” in the upper right corner
- Click on **Create a New Account**
- **Fill in all of the fields** and click on “**Save Changes**”



Finding eAudiobooks to download

You can access the collection in two ways:

Catalogue:

Visit our website at:

www.whitbylibrary.on.ca

- Click on **catalogue > search catalogue**.
- Search by **title, author** or **subject**.
- Click on the **title** to access the record
- Or for a complete list of eAudiobooks, type “downloadable audio books” under subject main words.
- Click on the **link** within the record.
- Type in your **library card number** and click on the **link** presented. This will take you to the page for the eAudiobook.

Library Databases

Visit our website at:

www.whitbylibrary.on.ca

- Click on **Research > Books & Literature**.
- Click on **eAudiobooks from EBSCOHost** and enter your **library card number**.

This will take you to the EBSCOHost eAudiobook page.

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- Browse through the book covers or subject headings on the left; or
- Click on “eAudiobook Centre” on the right side of the page to access the whole collection. This is a great way to browse by subject and genre.